



Christian Supply Chain
BUYING GROUP/UK

Christian Supply Chain Buying Group (UK) Limited (CSCBG)

Privacy Notice

Last Updated: [Insert Date]

Christian Supply Chain Buying Group (UK) Limited (“CSCBG”, “we”, “us”, “our”) is committed to protecting and respecting your privacy.

This Privacy Notice explains how we collect, use, store and protect your personal data, your rights under UK data protection law, and how to contact us regarding your personal information.

CSCBG is the Data Controller for the purposes of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Contact Details

Christian Supply Chain Buying Group (UK) Limited
Unit 8 Castle House
Dawson Road
Milton Keynes
MK1 1QT

Email: buy@cscbg.org.uk
Telephone: 01908 663958

1. Information We Collect

We may collect, store and use the following personal information:

- Name
- Job title and role within your organisation
- Organisation name
- Postal address
- Telephone number

- Email address
- Records of communications with us
- Information relating to products and services requested through CSCBG
- Purchase history and sales information supplied by your organisation
- Purchase history and sales information supplied by participating suppliers
- Technical information relating to your use of our website, including IP address, browser type, device information and website usage data

We do not intentionally collect special category personal data unless it is necessary for a specific purpose and we have a lawful basis to do so.

2. How We Collect Information

We collect personal information:

Directly from you

When you:

- Apply for membership
- Contact us by email, telephone or post
- Submit enquiries through our website
- Request information about suppliers or services
- Participate in benchmarking or procurement exercises

From third parties

We may receive information from:

- Suppliers participating in CSCBG programmes
- Existing members making referrals
- Other organisations connected with our activities
- Publicly available sources

Where appropriate, we will inform you when we obtain personal information from third parties.

Through our website

When you use our website, we may automatically collect:

- IP address

- Browser type and version
- Operating system
- Website usage information
- Pages viewed
- Referral URLs
- Cookie and analytics information

Further details are available in our Cookie Policy.

3. How We Use Your Personal Information

We use your information to:

Administer membership and services

- Verify membership eligibility
- Facilitate access to supplier agreements
- Confirm membership status to suppliers
- Process enquiries and requests
- Administer benchmarking exercises
- Monitor supplier performance and member engagement
- Respond to quotations and tenders
- Maintain our CRM and business systems

Manage supplier relationships

We may share relevant contact details with selected CSCBG suppliers where this is necessary to provide services you have requested or where there is a legitimate business interest in doing so.

This may include your:

- Name
- Job title
- Organisation
- Email address
- Telephone number

Where suppliers receive your personal information, they will normally act as independent Data Controllers and will be responsible for their own processing activities.

Communicate with you

We may contact you regarding:

- Membership administration
- Supplier information
- Contracted supplier offers
- Product updates
- Service announcements
- Benchmarking opportunities
- Industry information relevant to your organisation

Comply with legal obligations

We may process personal data to:

- Comply with tax and accounting obligations
 - Respond to lawful requests from public authorities
 - Prevent fraud and other unlawful activities
 - Exercise or defend legal claims
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4. Our Lawful Bases for Processing

Under UK GDPR, we rely on the following lawful bases:

Contract

Processing necessary to provide membership services or supplier access requested by your organisation.

Legal Obligation

Processing necessary to comply with legal and regulatory requirements.

Legitimate Interests

Processing necessary for our legitimate interests, including:

- Managing CSCBG membership services
- Developing supplier relationships
- Improving member services
- Monitoring supplier performance
- Conducting benchmarking and analysis

- Maintaining business records
- Communicating relevant business information

Before relying on legitimate interests, we assess and balance our interests against your rights and freedoms.

Consent

Where required by law, we will obtain your consent before sending certain marketing communications or processing information for specific purposes.

You may withdraw consent at any time.

5. Marketing Communications

We may send information about:

- CSCBG services
- Supplier promotions
- Industry updates
- Events and opportunities

Where required, we will obtain your consent before sending marketing communications.

You can opt out at any time by:

- Clicking the unsubscribe link in emails
- Emailing buy@cscbg.org.uk
- Calling 01908 663958

Opting out of marketing communications will not affect essential service communications.

6. Who We Share Information With

We may share personal information with:

- Participating suppliers
- Professional advisers
- IT service providers
- CRM providers
- Email communication providers

- Payment processors
- Government agencies and regulators where required by law
- Law enforcement agencies where legally required

We do not sell personal information to third parties.

7. International Transfers

Some personal information may be accessed or processed by authorised personnel located outside the United Kingdom, including the United States.

Where international transfers occur, we ensure appropriate safeguards are in place in accordance with UK GDPR, including approved contractual protections and other lawful transfer mechanisms designed to protect your personal information.

8. How Long We Keep Information

We retain personal information only for as long as necessary for the purposes for which it was collected.

As a general rule, we retain records for up to seven years following the end of our relationship with you or your organisation to meet legal, regulatory and accounting requirements.

Information may be retained longer where required by law or where necessary to establish, exercise or defend legal claims.

9. Security

We take appropriate technical and organisational measures to protect personal information against:

- Unauthorised access
- Accidental loss
- Misuse
- Alteration
- Disclosure
- Destruction

Access to personal information is restricted to authorised personnel who require access to perform their duties.

10. Your Rights

Under UK GDPR, you have the right to:

- Request access to your personal information
- Request correction of inaccurate information
- Request deletion of personal information in certain circumstances
- Request restriction of processing in certain circumstances
- Object to processing based on legitimate interests
- Request transfer of your information to another organisation where applicable
- Withdraw consent where processing relies on consent
- Not be subject to solely automated decision-making where applicable

To exercise any of these rights, contact:

Email: buy@cscbg.org.uk

We may request proof of identity before responding to your request.

11. Complaints

If you are unhappy with how we process your personal information, please contact us first so that we can attempt to resolve your concerns.

You also have the right to complain to the Information Commissioner's Office (ICO):

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Website: www.ico.org.uk

12. External Websites

Our website may contain links to third-party websites.

This Privacy Notice does not apply to those websites. We encourage you to review their privacy notices before providing personal information.

13. Changes to This Privacy Notice

We may update this Privacy Notice from time to time.

Any significant changes will be communicated through our website or directly where appropriate.

The latest version will always be available on our website.